

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
December 11, 2019

The Board of Trustees of Vernon College met on Wednesday, December 11, 2019 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman; Mr. Norman Brints, Vice-Chairman; and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Anne Spears, and Mrs. Ann Wilson.

Others present were Mr. Garry David, Vice President of Administration; Dr. Elizabeth Crandall, Vice President of Instruction; Dr. James Nordone, Vice President of Student Services, Admissions/Financial Aid; Mr. Donnie Kirk, Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Haven David, Director of Human Resources; Mrs. Shana Drury, Dean of Instructional Services; Mrs. Kristin Harris, Dean of Student Services/Director of Counseling; Mr. Kevin Holland, Director of Campus Police; Ms. Christina Feldman, Director of Continuing Education; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Rachel White, Coordinator of Recruiting; Mrs. Mindi Flynn, Business Office Manager; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Daniel Walker of the *Vernon Daily Record*. Absent was Dr. Dusty Johnston, President.

Dr. Todd Smith, Chairman called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Holt to approve the Consent Agenda containing the *Minutes of the November 13, 2019 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mr. David presented the *Financial and Investment Reports as of November 13, 2019*. Mr. Ferguson made the motion, seconded by Mr. Brints, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Spears made the motion, seconded by Mrs. Wilson to approve the *Notice of Filing Period and Order of Trustee Election to be Conducted May 2, 2020* as presented by Mr. David. The motion carried unanimously.

Action Item C

Mr. Holt made the motion, seconded by Mrs. Spears to approve *National Life Group as a Vernon College Benefit Vendor* as presented by Mrs. Haven David. The motion carried unanimously.

Action Item D

Mr. Brints made the motion, seconded by Mrs. Wilson to approve the *Tax Resale Deeds* as listed on the agenda and presented by Mr. David. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items – No items to discuss.

Annual Continuing Education Enrollment report – Ms. Feldman presented the 2018-2019 Summary for Continuing Education (CE) courses funded by the state (funded non-credit) and the CE personal enrichment classes for community service (non-funded non-credit). She presented comparison charts by major programs, head count, contact hours, total enrollment, and per location at Vernon, Century City Center, and Skills Training Center.

Student Success Data Fact – The Spring 2019 results of the Community College Survey of Student Engagement (CCSSE) was presented by Dr. Donnie Kirk. The survey is administered the 4th and 5th weeks of the Spring

academic terms. The benchmark results for 1) Active and Collaborative Learning, 2) Student Effort, 3) Academic Challenge, 4) Student Faculty Interaction, and 5) Support for Learners were reviewed. Faculty also participate in the Community College Faculty Survey of Student Engagement (CCFSSE). He also talked about "Success through Inquiry" QEP Impacts, QEP Initiative of Inquiry Based Learning (IBL), and the institutional challenge to develop, establish, and improve student success/learning using IBL practices.

Mr. David presented the Upcoming College Events:

- (1) College closed for the Holidays – Friday, December 20, 2019 12:00 noon
- (2) College re-opens for Spring Semester – Monday, January 6, 2020
- (3) January Board of Trustees Regular Meeting – Vernon campus – Wednesday, January 8, 2020
- (4) Faculty Return/All Employee Professional Development – Monday, January 13, 2020
- (5) On-site Registration: Vernon: January 14, 2020 – Wichita Falls: January 15-16, 2020
- (6) Vernon College Foundation Quarterly Board Meeting – Vernon – Thursday, January 16, 2020
- (7) Classes Begin – Tuesday, January 21, 2020
- (8) TCCTA Conference –February 27 – February 29, 2020 – Frisco, TX

Mr. David presented the Philanthropic Report/Outside Grants Report.

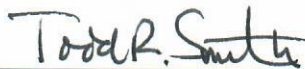
Mr. David presented minutes from the Faculty Senate meeting. (November 8, 2019)

Mrs. Wilson made the motion, seconded by Mr. Ferguson, to approve the personnel changes as recommended and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.


A. Employment

1. Bradley Marciszewski, Custodial Technician - CCC, effective December 1, 2019 with a salary of \$24,788.
2. Andrew Escobedo, Custodial/Maintenance technician – CCC, effective December 1, 2019 with a salary of \$25,807

There being no further business Mrs. Pennington made the motion, seconded by Mr. Holt to adjourn the meeting at 12:05 p.m.



Dr. Todd Smith, Chairman


Mrs. Vicki Pennington, Secretary